

CONTRACT DOCUMENTS
FOR
EXETER BOROUGH, LUZERNE COUNTY, PA

2024 FY CDBG PAVE PROJECT

PREPARED FOR:

**Exeter Borough
1101 Wyoming Avenue
Exeter, PA 18643**

FUNDED BY:

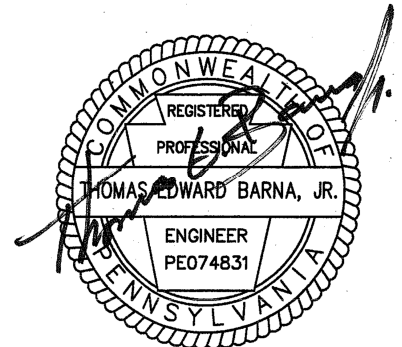
**LUZERNE COUNTY
OFFICE OF COMMUNITY DEVELOPMENT
54 WEST UNION STREET
WILKES-BARRE, PA 18711**

PREPARED BY:



**165 North Wilkes-Barre Boulevard
Wilkes-Barre, PA 18702**

August 2025



**EXETER BOROUGH, LUZERNE COUNTY, PA
2024 FY CDBG PAVE PROJECT
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****REQUIRED BY SUCCESSFUL BIDDER**

ADVERTISEMENT FOR BIDS

Sealed bids for the 2024 FY CDBG Pave Project shall be submitted to the Exeter Borough Manager at the Exeter Borough Municipal Offices, 1101 Wyoming Avenue, Exeter, PA 18643 until 11:30 A.M. on Monday, September 15, 2025 and then publicly opened and read aloud at that time in the Council meeting room at the same location. The Exeter Borough Council will consider the bids for award at a special meeting of the Exeter Borough Council scheduled for 11:30 A.M. on Monday, September 15, 2025, at the above-noted location.

Briefly, bids are invited for the 2024 FY CDBG Pave Project, which includes, but is not limited to, the following items: pavement milling; pavement base repair with 6" of 2A Stone and 4" of Superpave Base Course, 25mm WMA; 2" Superpave Binder Course, 19mm WMA; Superpave Leveling/Scratch Course, 9.5mm WMA; Asphalt Curb; 1 1/2" Superpave Wearing Course, 9.5mm WMA, ADA Curb Ramps, etc., all as required for the planned work areas along Lincoln Street, Grant Street and Thomas Street, as noted and as provided for within the contract documents and as shown on the project drawings.

Contract documents, including drawings and technical specifications are on file and may be obtained for a non-refundable fee of \$100.00 at the office of PennEastern Engineers, LLC at 165 North Wilkes-Barre Boulevard, Wilkes-Barre, PA between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday. ONLY PLAN HOLDERS THAT ARE ON FILE AT THE OFFICE OF THE ENGINEER SHALL BE CONSIDERED RESPONSIBLE BIDDERS.

Prospective bidders are urged to familiarize themselves with the site and review the scope of work and construction documents. Any contractor, who does not do so and submits a bid, does so at his own risk.

Attention is called to the Prevailing Minimum Wage requirements contained within the Bid Documents that are to be utilized for this project. All work under the contract shall be classified as Heavy/Highway Work for the wage determinations included within the contract documents.

Bid proposals must be on the forms provided by Exeter Borough contained within the bid documents. Bid Security in an amount equal to ten percent (10%) of the total bid shall be submitted with each bid in accordance with the Instructions to Bidders.

The successful bidder will be required to submit payment and performance bonds in amounts each equal to 100% of the contract price within 10 days of the contract being awarded and will also be required to submit a one-year maintenance bond in the amount of 100% of the contract price prior to final payment.

This project is subject to the provisions of the "Steel Products Procurement Act" of March 3, 1978 (P.L. 6, No. 3) as amended.

The Labor and Standards, Wage Determination Decision and Anti-Kickback regulations (29 CFR, Part 3) issued by the Secretary of Labor are included in the contract documents of this project and govern all work under the contracts.

Non-discrimination in Employment--Bidders on this work will be required to comply with the President's Executive Order 11246, and will be required to ensure that employees and applicants for employment are not discriminated against on the basis of their race, color, national origin, sex, religion, age, disability or familial status in employment or the provision of services. In addition to EEO Executive Order 11246, Contractors must also establish a 6.9% goal for female participation and 0.6% goal for minority participation in the aggregate on-site construction work force for contracts in excess of \$10,000.00 as per the notice of requirement for affirmative action

as contained in the contract documents. Attention is called to Section 3 of the Housing and Urban Development Act of 1968, 12 USC 179 LU and the Section 3 clause and regulations as set forth in 24 CFR, Part 135.

In compliance with Executive Order 11625 and 12138, the successful bidder must utilize to the greatest extent feasible, minority and/or women-owned businesses located in the municipality, county or general trade area.

The Borough of Exeter does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or familial status in employment or the provision of service.

Exeter Borough is an Equal Employment Opportunity/Affirmative Action Employer.

Exeter Borough reserves the right to reject any or all bids or portion thereof or to waive informalities in the bidding. Exeter Borough also reserves the right to add and/or delete items of work or streets/work areas in part or in whole in order to award a contract based on the funds appropriated for this project.

Bids may be held by the Borough of Exeter for a period not to exceed Sixty (60) days from the date of opening of the bids for the purpose of reviewing the bids prior to awarding the contract. In this period of time, no bidder may withdraw their bid.

BY: Amy Sorokin Huntington, Borough Manager
Borough of Exeter